

# Registration

Please complete this form in BLOCK CAPITAL letters,  
sign on the back and return it to the Registrar,  
with the registration fee of £60.00

Surname of child		
Forename		
Date of Birth <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>		Proposed Year of Entry
Year Group	Nationality	Religion
Name of Current School		
How did you hear about the school?		



Dulwich Prep  
Cranbrook

Title of parent/guardian one, and full name	
Address	
Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Email	
Tel (home)	Tel (mobile)
Occupation	

Title of parent/guardian two, and full name	
Address	
Postcode <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
Email	
Tel (home)	Tel (mobile)
Occupation	

The school welcomes pupils of all abilities and will try to meet pupils' needs wherever it reasonably can.

The school's policy is to eliminate from the admissions process, as far as possible, any significant disadvantages which may be encountered by any applicants, whilst upholding its educational standards.

In order to ensure that the admissions process is as fair as possible for your child, and to allow us to prepare him or her, we need you to provide us with information about any medical condition, learning difficulty, special educational need or disability your child may have.

Please answer all the questions below.				
1	Does your child have any special educational needs or have any form of disability?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please give details on a separate sheet.
2	Has your child ever been assessed by an Educational Psychologist?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please give details and enclose the most recent report.
3	Has your child ever been assessed by a Speech and Language Therapist?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please give details and enclose the most recent report.
4	Has your child ever been assessed by another professional, for example for conditions such as ADHD or ASD?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please give details and enclose the most recent report.
5	Does your child have any medical conditions of which the school should be aware?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please give details on a separate sheet
6	Would your child experience practical difficulties in undertaking assessment tests?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please give details on a separate sheet
7	Are there any steps which you believe the school might take to assist your child with the admissions process?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	If yes, please give details on a separate sheet

Please return the completed form and £60.00 Registration Fee: by cheque payable to Dulwich Prep Cranbrook by bank or BACS transfer to Nat West Bank, Sort Code 60-06-18, Account Number 59370963, referencing your child's first and surname.

- We enclose a cheque or have paid by BACS transfer the Registration Fee of £60.00 which we understand is non-refundable.
- We understand that we are jointly and severally responsible for the payment of fees on or before the first day of each term and that a late payment charge on overdue amounts may be made.
- We understand that if we intend to withdraw a child after accepting the offer of a place at the school, a full term's notice must be given in writing or a full term's fees paid in lieu.
- We understand that the standard method of payment of fees is by Direct Debit and that fees are normally reviewed annually in September.
- We will inform the school of a change of address and understand that a child may be withdrawn from the registers if no such information is given.
- We understand that to secure a place, a confirmation deposit will be required in the year before entry. The deposit will be refunded on the final term's invoice but will be forfeited should a child fail to take up a confirmed place.
- We understand that registration does not constitute the offer of a place and that such an offer is subject to availability and the admission requirements of the School at the time of offer.
- We understand also that the School (through the Head, as the person responsible) may obtain, process and hold personal information about our child, including sensitive information such as medical details, and we consent to this for the purposes of assessment and, if a place is later offered, in order to safeguard and promote the welfare of the child. If your child is not offered a place, or if you do not accept an offer, we will only retain this information for as long as we need to. Unless there are exceptional circumstances, information is kept for a year after the end of the admissions process.

First Signature	Name in full
Relationship to child	Date
Second Signature	Name in full
Relationship to child	Date



**Dulwich Prep  
Cranbrook**

Dulwich Prep Cranbrook  
Coursehorn, Cranbrook  
Kent, TN17 3NP  
01580 712179  
registrar@dulwichprepcranbrook.org